

GREATER CHENNAI CORPORATION

IT CELL

From

Senior System Manager

IT Cell,

3rd floor, Muthamizh Aringnar Kalaingar

Mu. Karunanidhi Maaligai,

Greater Chennai Corporation,

Chennai – 600 003.

To

**M/s. Open Mind Innovation Private
Limited,**

3/149, Vaithiyalingam Street,

Nanmangalam,

Chennai – 600 117.

I.T.C.C.No.C1/170/2026

Dated: 26.02.2026

Sir,

Sub: Greater Chennai Corporation – IT Cell - Short- E-Tender for hiring of five Data Entry Operators for IT Cell for a period of one year (05.04.2026 to 04.04.2027) – Rate Accepted – Issue of Letter of Acceptance – Reg.

- Ref:
1. Technical bid opened on 19.02.2026.
 2. Financial Bid opened on 21.02.2026.
 3. Your Negotiation opened on 23.02.2026.

This is to notify you that your bid dated on 19.02.2026 for hiring of five Data Entry Operators for IT Cell for a period of one year (05.04.2026 to 04.04.2027) for the contract value of **Rs.15,54,749/-** (Rupees Fifteen Lakh Fifty Four Thousand Seven Hundred and Forty Nine Only) is hereby accepted.

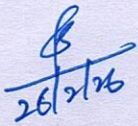
You are hereby requested to furnish Security Deposit of Rs.31,095/- which shall be paid through Net Banking through **RTGS to The Commissioner**, Greater Chennai Corporation, State Bank of India, Park Town Branch with the Account No 40727712186, MICR No. 600002037, **IFSC Code:SBIN0001856** within 7 days from the receipt of this Letter of Acceptance and the Successful tenderer shall be required to enter into an agreement with the Greater Chennai Corporation as per tender document condition.

Note:

1. It is informed that the Basic Pay and Allowance to be paid to the employees have been predefined by the tendering authority and that bidder shall ensure full and timely payment of the same to all deployed employees without any deductions or alterations.
2. In addition to the Basic Pay and Allowance, bidder shall also comply with all statutory obligations, including the Employees' Provident Fund (EPF) and Employees' State

Insurance (ESI), and ensure that the applicable contributions are duly credited to the respective employee accounts as per government regulations.

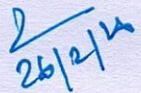
3. Administrative Charges specified in the tender shall only be the bidder's sole benefit, while all other portions shall constitute employee benefits. Bidder should also ensure that no unauthorized deductions from the employees' entitled salary or benefits.
4. In the event of any complaint or grievance raised by an employee regarding non-payment or irregularities in salary, statutory contributions, or any other related matter, the bidder shall undertake to fully comply with the tender terms and conditions and abide by any action or resolution directed by the competent authority.
5. Any failure to adhere to the above commitments may result in necessary legal and contractual actions as per the tender agreement and applicable labor laws.
6. The salary shall not be paid in cash.
7. The bidder shall submit the proof of remittance of salary and also the proof of remittance of PF and ESI and then only GCC shall reimburse the contractor.


26/2/26

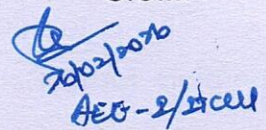
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